



North Ayrshire Council

Comhairle Siorrachd Àir a Tuath

North Ayrshire Council Meeting

8 September 2021

VOLUME OF MINUTES

From 4 December 2020-18 August 2021

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AYRSHIRE SHARED SERVICES JOINT COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY 4 DECEMBER 2020 AT 1000 HOURS BY VIDEO CONFERENCE

PARTICIPATING: Councillors Douglas Reid, John McGhee, Tom Cook and Jim Roberts (all East Ayrshire Council); Councillors Ian Cochrane, Philip Saxton and Bob Pollock (all South Ayrshire Council); and Councillors Joe Cullinane and Marie Burns (both North Ayrshire Council).

ALSO PARTICIPATING: Kevin Braidwood, Interim Head of Roads; and Kenny Markwick, Strategic Manager: Roads, Transportation and Maintenance (both Ayrshire Roads Alliance); Kevin Carr, Executive Manager - Place; and Lesley Jeffery, Ayrshire Civil Contingencies Team (both South Ayrshire Council); Andrew Fraser, Head of Democratic Services, North Ayrshire Council; and Katie Kelly, Depute Chief Executive: Safer Communities; Paul Whip, Group Finance Manager; and Lynn Young, Democratic Services Officer (all East Ayrshire Council).

CHAIR: Councillor Douglas Reid, East Ayrshire Council, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Committee resolved:- "That under Section 50A(3A) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that if members of the public were present, there would be a real and substantial risk to public health due to infection or contamination with coronavirus".

DECLARATIONS OF INTEREST

2. It was noted that no declarations of interest were intimated in relation to the undernoted items of business on the Agenda.

MINUTE OF MEETING HELD ON 4 SEPTEMBER 2020

3. There was submitted and approved as a correct record, the Minutes of previous meeting of the Ayrshire Shared Services Joint Committee of 4 September 2020 (circulated).

CALENDAR OF MEETINGS 2021

4. There was submitted and approved a proposed calendar of meetings for 2021 (circulated).

AYRSHIRE CIVIL CONTINGENCIES

5. There was submitted a report dated 23 November 2020 (circulated) which sought approval from the Joint Committee for the Ayrshire Civil Contingencies Team Service Plan for 2021/2022 - (Appendix 1) and the ACCT Annual Report for 2019 and 2020 (Appendix 2).

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- the possible use of Microsoft Teams for desktop exercises in light of the current COVID-19 restrictions;
- the provision of lorry parks near Stranraer to mitigate delays at the Cairnryan Ferry Terminals as a result of BREXIT and severe weather lorry park options in each of the 3 Ayrshire Council areas which might also assist; and
- individual Local Authorities had prepared a Contingency Plan for potential impacts resulting from BREXIT and were working with Partners to mitigate any risks.

It was agreed to approve the Service Plan in its current form, acknowledging that there may be additional requests for support added, as the wider services from across the 3 Ayrshire Councils plan their own service delivery for 2021/2022.

Councillors Joe Cullinane and Marie Burns, North Ayrshire Council left the meeting at this point.

AYRSHIRE ROADS ALLIANCE

MINUTE OF MEETING HELD ON 5 NOVEMBER 2020

6. There was submitted and approved as a correct record, the Minutes of previous meeting of the Ayrshire Shared Services Joint Committee of 5 November 2020 (circulated).

ROADWORKS PROGRAMME 2020/2021

7. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of the progress made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2020/2021.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- investment relating to Charging Points and that information would be detailed in future reports;
- the proposed roll out of Charging Points across East Ayrshire and South Ayrshire Councils, including the involvement of Network Operators to ensure that appropriate infrastructure was in place, and the continued conversations with vehicle manufacturers;
- the LED replacement programme would be completed by summer 2021;
- a Contractor had been appointed for the coal tar works at Howard Street, Kilmarnock and following concerns regarding adjacent streets, it was noted that the Strategic Manager: Roads, Transportation and Maintenance discuss the matter off-line with the Chair and Councillor Tom Cook; and
- proposals for funding to South Ayrshire Council for maintenance works to ensure existing cycle paths are brought up to an adoptable standard.

It was agreed:-

- (i) to note the Ayrshire Roads Alliance works progress for 2020/2021; and
- (ii) otherwise, to note the contents of the report.

RISK REPORT AND REGISTER

8. There was submitted a report dated 23 November 2020 (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised on the management of risk associated with the Ayrshire Roads Alliance.

It was agreed:-

- (i) to note the risk register presented in the report;
- (ii) to continue to receive updates on progress; and
- (iii) otherwise, to note the contents of the report.

UPDATE ON PERFORMANCE SCORECARD

9. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of progress made to date against the Performance Scorecard.

It was agreed:-

- (ii) to note the performance scorecard as detailed in the report;
- (ii) to continue to receive the performance scorecard updates; and
- (iii) otherwise, to note the contents of the report.

REVENUE FINANCIAL MONITORING REPORT

10. There was submitted a report (circulated) by the Depute Chief Executive and Chief Financial Officer: Economy and Skills which updated the Joint Committee on the revenue budget monitoring position for the year to 11 October 2020, for the Ayrshire Roads Alliance.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- options for funding streams to recover costs as a result of the impact of the COVID-19 Pandemic and that CoSLA had been provided with figures relative to the loss of parking costs;
- parking audits were currently being carried out across both authorities in light of the Tier 4 Restrictions and also the impact of home working and it was further noted that a report on the Parking Strategy would be submitted to a future meeting of East Ayrshire Council's Cabinet and the Leadership Panel in South Ayrshire Council; and
- the need for an identified site for the Gypsy Traveller Community and it was agreed to jointly discuss options for a possible cross border site.

It was agreed:-

- (i) to note the financial management position of the Ayrshire Roads Alliance;
- (ii) to request a further financial update at the next meeting of the Joint Committee; and
- (iii) otherwise, to note the content of the report

The meeting terminated at 1103 hours.

AYRSHIRE SHARED SERVICES JOINT COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY 12 MARCH 2021 AT 1013 HOURS BY VIDEO CONFERENCE

PARTICIPATING: Councillors Douglas Reid, John McGhee and Tom Cook (all East Ayrshire Council); and Councillors Alec Clark, Ian Cochrane, Philip Saxton and Bob Pollock (all South Ayrshire Council).

ALSO PARTICIPATING: Kevin Braidwood, Interim Head of Roads; and Kenny Markwick, Strategic Manager: Roads, Transportation and Maintenance (both Ayrshire Roads Alliance); Kevin Carr, Executive Manager - Place, South Ayrshire Council; and Katie Kelly, Depute Chief Executive: Safer Communities; Paul Whip, Group Finance Manager; and Lynn Young, Democratic Services Officer (all East Ayrshire Council).

OBSERVING: Yoshiko Gibo, Audit Scotland.

APOLOGY: Councillor Jim Roberts, East Ayrshire Council.

CHAIR: Councillor Douglas Reid, East Ayrshire Council, Chair.

CHAIR'S REMARKS

1. The Chair welcomed to the meeting Yoshiko Gibo from Audit Scotland, who was observing the Committee.

EXCLUSION OF PRESS AND PUBLIC

2. The Committee resolved:- "That under Section 50A(3A) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that if members of the public were present, there would be a real and substantial risk to public health due to infection or contamination with coronavirus".

DECLARATIONS OF INTEREST

3. It was noted that no declarations of interest were intimated in relation to the undernoted items of business on the Agenda.

ROADWORKS PROGRAMME 2020/2021

4. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of the progress made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2020/2021.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- The position with regards to the removal of coal tar in East Ayrshire and internal discussion for the removal of coal tar across both East Ayrshire and South Ayrshire Councils;
- Clarification on the variances in figures in respect of Appendix 1 of the report;
- The price increase by electricity suppliers in respect of the LED Lighting Programme and the Interim Head of Roads, Ayrshire Roads Alliance agreed to update the Committee following a meeting with Finance colleagues;

- The Carriageway Structural Maintenance Programme 2020/21 for Hill Street and Witch Road, Kilmarnock were postponed and not cancelled as detailed in the appendix to the report;
- The Interim Head of Roads, Ayrshire Roads Alliance to discuss with NHS Ayrshire and Arran the possibility of the provision of electric charging points at both University Hospital Ayr, and University Hospital Crosshouse;
- Issues and costs associated with the move to an electric fleet and the Strategic Manager: Roads, Transportation and Maintenance agreed to provide Members with details and costs of the current charging points in East Ayrshire and South Ayrshire Councils; and
- The creation of an Electric Vehicle Charging Strategy for both East Ayrshire and South Ayrshire Councils.

It was agreed:-

- (i) to note the Ayrshire Roads Alliance works progress for 2020/2021; and
- (ii) otherwise, to note the contents of the report.

RISK REPORT AND REGISTER

5. There was submitted a report dated 26 February 2021 (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised on the management of risk associated with the Ayrshire Roads Alliance.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- following a review of suppliers, there was little impact on Ayrshire Roads Alliance as a result of the UK leaving the European Union; and
- Risk ID 40 and Risk ID 43 would be reviewed following discussions with Finance and SEPA respectively, with Risk ID 57 amended to reflect arrangements within South Ayrshire Council.

It was agreed:-

- (i) to note the risk register presented in the report;
- (ii) to continue to receive updates on progress; and
- (iii) otherwise, to note the contents of the report.

UPDATE ON PERFORMANCE SCORECARD

6. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of progress made to date against the Performance Scorecard.

Arising from discussion, the Members noted that whilst the figure remained high for the number of people killed or seriously injured in road accidents, the figure included trunk roads.

It was agreed:-

- (i) to note the performance scorecard as detailed in the report;

- (ii) to continue to receive the performance scorecard updates; and
- (iii) otherwise, to note the contents of the report.

REVENUE FINANCIAL MONITORING REPORT

7. There was submitted a report (circulated) by Interim Head of Finance and ICT and Chief Financial Officer which updated the Joint Committee on the revenue budget monitoring position for the year to 11 October 2020, for the Ayrshire Roads Alliance.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- That a report on the Transformational Service Re-Design – Ayrshire Roads Alliance had been submitted to East Ayrshire Cabinet on 24 February 2021 and would be submitted to South Ayrshire Leadership Panel in April; and
- CoSLA had been provided with figures relative to the loss of parking costs as a result of the COVID-19 pandemic.

It was agreed:-

- (i) to note the financial management position of the Ayrshire Roads Alliance;
- (ii) to request a further financial update at the next meeting of the Joint Committee; and
- (iii) otherwise, to note the content of the report

The meeting terminated at 1058 hours.

AYRSHIRE SHARED SERVICES JOINT COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 22 APRIL 2021 AT 1406 HOURS BY VIDEO CONFERENCE

PARTICIPATING: Councillors Douglas Reid, Tom Cook and Jim Roberts (all East Ayrshire Council); and Councillors Alec Clark, Ian Cochrane and Bob Pollock (all South Ayrshire Council).

ALSO PARTICIPATING: Kenneth Markwick, Strategic Manager: Roads, Transportation and Maintenance; Theresa Mackin, Business Support Manager (both Ayrshire Roads Alliance); Kevin Carr, Executive Manager - Place, South Ayrshire Council; and Katie Kelly, Depute Chief Executive: Safer Communities; Paul Whip, Group Finance Manager; and Lynn Young, Democratic Services Officer (all East Ayrshire Council).

APOLOGIES: Councillor John McGhee, East Ayrshire Council; and Councillor Philip Saxton, South Ayrshire Council.

CHAIR: Councillor Jim Roberts, East Ayrshire Council.

APPOINTMENT OF CHAIR

1. In the absence of the Chair and in terms of Standing Order 6, Councillor Jim Roberts, East Ayrshire Council, was appointed as Chair of the meeting.

EXCLUSION OF PRESS AND PUBLIC

2. The Committee resolved:- "That under Section 50A(3A) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that if members of the public were present, there would be a real and substantial risk to public health due to infection or contamination with coronavirus".

DECLARATIONS OF INTEREST

3. It was noted that no declarations of interest were intimated in relation to the undernoted items of business on the Agenda.

MINUTE OF MEETING HELD ON 12 MARCH 2021

4. There was submitted and approved as a correct record, the Minutes of previous meeting of the Ayrshire Shared Services Joint Committee of 12 March 2021 (circulated).

ROADWORKS PROGRAMME 2020/2021

5. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of the progress made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2020/2021.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- The progress and timescales for the removal of coal tar and in particular to the proposed trial with a specialised company for detailed testing of the coal tar and the safe disposal of waste matter;
- Reductions in costs of approximately £140,000 for South Ayrshire Council and £42,000 for East Ayrshire Council, as a result of the LED Lighting Programme;
- Proposals for the introduction of automatic pedestrian recognition at pedestrian crossings;
- The introduction of 20mph zones for Barrhill, Colmonell, Dailly, Maidens, Minishant and Pinwherry;
- Future reports to be submitted to both East Ayrshire Councils Cabinet and South Ayrshire Councils Leadership Panel included the New Roadworks Programme and Flood Risk Management Plan, as well as the Parking Strategy;
- Variances in figures of the South Ayrshire Council Carriageway Structural Maintenance Programme 2020/2021 and future proposals for maintenance works in Maybole and Girvan; and
- The delay with the erection of electric signage at Coalpots Road, Girvan.

It was agreed:-

- (i) to note the Ayrshire Roads Alliance works progress for 2020/2021; and
- (ii) otherwise, to note the contents of the report.

Councillor Reid, East Ayrshire Council joined the meeting during consideration of the above item.

RISK REPORT AND REGISTER

6. There was submitted a report dated 12 April 2021 (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised on the management of risk associated with the Ayrshire Roads Alliance.

It was agreed:-

- (i) to note the risk register presented in the report;
- (ii) to continue to receive updates on progress; and
- (iii) otherwise, to note the contents of the report.

UPDATE ON PERFORMANCE SCORECARD

7. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of progress made to date against the Performance Scorecard.

It was agreed:-

- (i) to note the performance scorecard as detailed in the report;
- (ii) to continue to receive the performance scorecard updates; and
- (iii) otherwise, to note the contents of the report.

CHAIR'S REMARKS

8. The Chair advised that the Chairing and Clerking arrangements for the Joint Committee would now transfer to South Ayrshire Council for the period until May 2022.

The meeting terminated at 1233 hours.



North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 13 May 2021 at 10.00 a.m.
involving participation by remote electronic means

Present

Councillor Robert Foster, North Ayrshire Council (Chair)
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)
Councillor Timothy Billings, North Ayrshire Council
Adrian Carragher, NHS Ayrshire and Arran
Councillor Anthea Dickson, North Ayrshire Council
Mhairi Kennedy, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Paul Doak, Chief Finance and Transformation Officer
David MacRitchie, Chief Social Work Officer
Alistair Reid, Lead Allied Health Professional Adviser

David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Louise McDaid, Staff Representative (North Ayrshire Council)
Graham Searle, Carers Representative (Depute for Marie McWaters)
Glenda Hanna, Independent Sector Representative (Depute for Jackie Weston)
Vicki Yuill, Third Sector Representative
Janet McKay, Chair, Garnock Valley HSCP Locality Forum

In Attendance

Andrew Fraser, Head of Democratic Services
Thelma Bowers, Head of Mental Health
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)
Eleanor Currie, Principal Manager (Finance)
Michelle Sutherland, Partnership Facilitator
Neil McLaughlin, Manager (Performance and Information Systems)
Yvonne Holland, Manager (Property Management and Investment)
Karen Andrews, Team Manager (Governance)
Angela Little, Committee Services Officer
Hayley Clancy, Committee Services Officer
Craig Stewart, Committee Services Officer

Apologies for Absence

John Rainey, NHS Ayrshire and Arran
Clive Shephard, Service User Representative
Caroline Cameron, Director of Health and Social Care Partnership

1. Chair's Remarks

In terms of Standing Order 3.5 (c), the Chair advised that the order of business would be varied, and Item 9 Appointments would be considered at Item 4 on the agenda.

2. Declarations of Interest

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

3. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 18 March 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

Community Alarm/Telecare Services Transition from Analogue to Digital - the Board noted that an update on progress would be provided to a future meeting.

4. Appointments

Submitted report by Andrew Fraser, IJB Monitoring Officer on appointments and changes to the various roles in the Integration Joint Board (IJB), as required by Standing Orders. The report provided information on the appointment of Paul Doak to the post of Chief Finance and Transformation Officer, the rotation of the role of Chair and Vice Chair of the IJB and IJB Performance and Audit Committee between the Council and NHS Board Members on a 2 year basis, and the requirement for the Chair of the Strategic Planning Group to be the Vice Chair of the IJB. The Board was also advised that Elizabeth Stewart had been appointed as the Interim Chief Social Work Officer.

Members asked questions relating to the membership of the Strategic Planning Group and the Head of Democratic Services undertook to provide this information timeously.

The Board agreed (a) that the Head of Democratic Services confirm the composition and membership of the Strategic Planning Group; (b) to appoint (i) Paul Doak, the Chief Finance and Transformation Officer as the Integration Joint Board's Section 95 Finance Officer; (ii) Robert Martin as Chair of the IJB and Councillor Robert Foster as Vice Chair; (iii) Councillor Timothy Billings as Chair of the IJB Performance and Audit Committee and Mhairi Kennedy as Vice Chair; (iv) Councillor Robert Foster as Chair of the Strategic Planning Group and Robert Martin as Vice Chair; and (c) to note the appointment of Elizabeth Stewart as Interim Chief Social Work Officer.

5. Presentation: Residential and Respite Unit

The Board received a presentation from the Manager (Property Management and Investment) on the progress of the Residential and Respite Unit. The presentation illustrated the progress of the works to date in the following areas:-

- Construction progress;
- Driveway and entrance courtyard;
- Access routes, garden spaces
- Entrance foyer;
- Typical bedroom and en-suite;
- Lighting/activity spaces;
- Dining, sitting and kitchenette areas;
- Circulation spaces;
- Staff areas;
- Sensory areas; and
- HSCP Lockhart Campus.

Members asked questions and were provided with further information in relation to the allocation of funding for the personalisation of indoor and outside spaces.

Noted.

6. Director's Report

Submitted report by Caroline Cameron, Director of (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- National Whistleblowing Standards Update;
- Mental Health Renewal Fund;
- Cossette Report;
- International Care Experienced Day of Remembrance;
- Life Hacks for Young Artists;
- Honour for NADARS Nurse – James Hill, Advanced Nurse Practitioner;
- Foster Care Recruitment Campaign;
- Covid Update that included Open for Care, Enhanced Clinical and Professional Oversight Arrangements for Social Care, Remobilisation of Services, Care Home Professional Support Team, Vaccinations, Community Testing and Staff Testing.

Members asked questions and were provided with further information in relation to:-

- Further funding for mental health services;
- The development of networks within the community to identify those experiencing mental health issues as a result of delays in treatment and surgery as a result of the pandemic;
- The remobilisation of services, the visiting of professionals to Care Homes and consultation with residents on whether they want to receive visitors and visiting professionals;
- The establishment of a Workforce Planning Group that will examine the day service model, including terms and conditions and pay rates of day service staff to achieve equity;
- The successful vaccination take-up and that the majority of care home residents, care home staff and HSCP have received their first and second vaccinations;

- The public health vaccination campaign that encourages the take up of vaccinations, encourages testing and re-emphasises the need to continue with social distancing; and
- Further discussion that will take place with Care Home Providers on remobilisation plans.

Noted.

7. Community Payback Annual Report 2019/20

Submitted report by David MacRitchie, Chief Social Work Officer and Senior Manager, Public Protection on the Community Payback Order (CPO) Annual Report 2019/20, which provided information about the work undertaken in the last year through Community Payback Orders with a particular focus on Unpaid Work Requirements. The CPO Annual Report was attached as an appendix to the report and outlined the wide range of projects and services undertaken during 2019/20.

Members asked questions and were provided with further information in relation to:-

- The effectiveness of CPOs in terms of preventing further offending;
- That North Ayrshire has the third highest number of CPOs per 10,000 population in Scotland;
- Work within the community that includes deliveries and collections for the Foodbank, provision of outdoor furniture to schools, the clearing of overgrown pathways and areas and support to local charities with the collection of donated furniture;
- That the community works are in support of organisations and do not negatively impact on the provision of jobs or the local economy.

Noted.

8. Justice Social Work Services - Demand and Funding

Submitted report by David MacRitchie, Chief Social Work Officer and Senior Manager Public Protection on the budget position and the anticipated increase in demand for Justice Social Work Services.

Members asked questions and were provided with further information in relation to:-

- The challenges in delivering community based interventions during the pandemic; and
- Additional Scottish Government funding of £336,234 to North Ayrshire to support the recovery process and ring-fenced funding of £71,236 to commission third sector services to support Justice Social Work Services.

Noted.

9. Child Sexual Abuse Strategy

Submitted report by Alison Sutherland, Head of Services (Children, Families and Justice) on the Child Sexual Abuse Strategy launched on 26 April 2021. The Strategy was attached at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:-

- The allocation of £40,000 to commission a specialist, therapeutic service for children under 13 years and a review that will be undertaken within 12 months; and
- A whole system approach for adult sexual abuse survivors, including signposting them to appropriate support services.

The Board agreed to (a) approve the North Ayrshire Council Child Sexual Abuse Strategy and Outcome Plan; and (b) receive annual updates on the progress of the Plan.

10. North Ayrshire Equality Outcomes Reporting and Plan

Submitted report by Scott Bryan, Strategic Planning, Policy and Equalities officer and Michelle Sutherland, Partnership Facilitator on the Ayrshire Shared Equality Outcomes Report (2019-21), attached at Appendix 1. The NAHSCP Equality Outcome and Mainstreaming Report (2019-21) attached at Appendix 2 and the North Ayrshire HSCP Equality Outcome Plan (2021- 22) attached at Appendix 3 to the report.

The Board agreed to approve (a) the content and online publication of (i) the Ayrshire Shared Equality Outcomes Report (2019-21) and (ii) the North Ayrshire HSCP Equality Outcomes and Mainstreaming Report (2019-21); and (b) the North Ayrshire Equality Outcomes Plan 2021-22 for online publication and implementation.

11. Valedictory

The Chair welcomed Paul Doak to the IJB in his new role as Chief Finance and Transformation Officer and as the IJB's Section 95 Officer.

On behalf of the Board, he thanked David MacRitchie, Chief Social Work Officer for his contribution to the Health and Social Care Partnership and the Board and wished him a healthy and happy retirement.

The Chair took the opportunity to thank members of the Board and officers for their support during his term as IJB Chair and looked forward to his new role as Vice-Chair and supporting Bob Martin in his role as Chair of the IJB.

The meeting ended at 12 noon.

Licensing Committee
2 June 2021

At a Meeting of the Licensing Committee of North Ayrshire Council at 10.00 a.m. involving participation by remote electronic means.

Present

Ronnie McNicol, Todd Ferguson, Robert Barr, Jean McClung, Davina McTiernan and Donald L. Reid.

In Attendance

A. Craig, Senior Manager (Legal Services), W. O'Brien, Solicitor (Licensing), A. Toal, Administrative Assistant (Licensing) and D. McCaw, Committee Services Officer (Chief Executive's Service).

Chair

Councillor McNicol in the Chair.

Apologies

John Easdale, Scott Gallagher and Angela Stephen.

1. Chair's Remarks

The Chair agreed, in terms of Standing Order 9.4, to vary the order of business to allow consideration of Agenda Item 4.1: Street Trader Operator's Licence: STL/O/512 (New): The French Fox Food Co Ltd prior to Agenda Item 3: Street Trader's Licences under the Civic Government (Scotland) Act 1982, Section 39: Review of Policy and Licence Conditions, as the applicant was already in attendance in the virtual meeting lobby.

2. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

3. Minutes

The Minutes of the Ordinary Meeting held on 21 April 2021 were confirmed and signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

4. Civic Government (Scotland) Act 1982 and other Licensing Statutes: Licensing Matters

Submitted report by the Head of Democratic Services on hearings to be determined and applications for the grant or renewal of licences, consents and permits, on hearings and on other matters, under the Civic Government (Scotland) Act 1982 and other Licensing legislation.

4.1 Street Trader Operator's Licence: STL/O/512 (New): The French Fox Food Co Ltd

The applicants, having been duly cited to attend, joined the meeting at this point.

The Solicitor (Licensing) set out the background to the Hearing as previously intimated in writing to the applicants. Thereafter the applicants addressed the Committee on the issues raised and responded to questions.

The applicants then withdrew to allow the Committee to deliberate. Thereafter the applicants re-joined the meeting, with the same Members and Officers present and in attendance, to hear the Committee's decision.

Decision

Councillor Barr, seconded by Councillor McTiernan, moved that the Committee grant a Temporary Street Trader's Licence for 12 sites under the Civic Government (Scotland) Act 1982, Section 39 and Schedule 1, Paragraph 7, with the Council's Standard Conditions. There being no amendment the motion was declared carried.

The applicant left the meeting at this point.

5. Street Trader's Licences under the Civic Government (Scotland) Act 1982, Section 39: Review of Policy and Licence Conditions

Submitted report by the Head of Democratic Services on a review of the existing Street Trader Policy and Licence conditions. A summary of the review process with suggested options was set out at Appendix A to the report. Appendices B and C set out the Council's current Standard Street Trader's Licence Conditions and suggested Draft Standard Conditions for discussion, respectively.

The Committee unanimously agreed to (a) review the current Policy and Licence Conditions; (b) instruct the Solicitor (Licensing) to proceed to public consultation as detailed in paragraph 3.2 of the report; and (c) continue consideration of the Review to a future meeting pending the outcome of the public consultation.

The meeting ended at 12 noon.

Licensing Committee
7 June 2021

At a Special Meeting of the Licensing Committee of North Ayrshire Council at 9.30 a.m. involving participation by remote electronic means.

Present

Ronnie McNicol, Todd Ferguson, Robert Barr, John Easdale, Jean McClung, Davina McTiernan and Donald L. Reid.

In Attendance

W. O'Brien, Solicitor (Licensing), A. Toal, Administrative Assistant (Licensing) and C. Stewart and D. McCaw, Committee Services Officers (Chief Executive's Service).

Chair

Councillor McNicol in the Chair.

Apologies

Scott Gallacher and Angela Stephen.

1. Declarations of Interest

In terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors, Councillor Todd Ferguson declared a personal interest in Agenda Item 2.1: Street Trader Operator's Licence (temporary licence): STL/O/522: Seaview Coffee and Cakes in that the applicant was known to him, and took no part in the discussion or decision thereon.

2. Civic Government (Scotland) Act 1982 and other Licensing Statutes: Licensing Matters

Submitted report by the Head of Democratic Services on hearings to be determined and applications for the grant or renewal of licences, consents and permits, on hearings and on other matters, under the Civic Government (Scotland) Act 1982 and other Licensing legislation.

Appendix A: Hearings

2.1 Street Trader Operator's Licence (temporary licence): STL/O/522: Seaview Coffee and Cakes

The applicant, having been duly cited to attend, joined the meeting at this point.

The Solicitor (Licensing) set out the background to the Hearing as previously intimated in writing to the applicants. Thereafter the applicant addressed the Committee on the issues raised and responded to questions.

Decision

Councillor McNicol, seconded by Councillor Easdale, moved that the Committee grant a Temporary Street Trader's Licence under the Civic Government (Scotland) Act 1982, Section 39 and Schedule 1, Paragraph 7, with the Council's Standard Conditions and substitute for Condition C.3 (Movement) the following:

“When the Licence-Holder parks or sets-up the vehicle or stall in one location:

(a) he may remain there for a maximum period of 60 minutes;

(b) he must then move to another location at least 200 metres away which the trader has not traded from that day. This period of 60 minutes does not include:

- parking and setting-up before trading starts, and*
- dismantling and clearing-up afterwards,*

but no trading can take place in that extra time.”

There being no amendment the motion was unanimously declared carried.

The applicant left the meeting at this point.

The meeting ended at 9.50 a.m.

Cabinet
15 June 2021

At a Meeting of the Cabinet of North Ayrshire Council at 2:30 p.m. involving participation by remote electronic means.

Present

Joe Cullinane, John Bell, Robert Foster, Alex Gallagher, Louise McPhater and Jim Montgomerie; Ian Haining (Church Representative) and Jackie MacKenzie (Teaching Representative) (Agenda Items 1-3).

In Attendance

C. Hatton (Chief Executive); M. Boyd, Head of Service (Finance) and D. Forbes, Senior Manager (Finance Management) (Finance and Customer Service); R. McCutcheon, Executive Director, C. McAuley, Head of Service (Economic Development and Regeneration), Y. Baulk, Head of Service (Physical Environment), D. Hammond, Head of Service (Commercial), G. Robson, Senior Manager (Employability) and J. Cameron, Senior Manager (Housing Strategy and Development) (Place); A. Sutton, Executive Director, R. Arthur, Head of Service (Connected Communities) and A. McClelland, Head of Service (Education) (Communities and Education); C. Cameron, Director (Health and Social Care Partnership); and M. Sugden, Communications Officer, C. Stewart, A. Little and D. Mccaw, Committee Services Officers (Democratic Services).

Apologies

Andrew Bruce (Church Representative).

Chair

Joe Cullinane in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The Minutes of the Special Meeting of the Cabinet held on 25 May 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. Revised Education Transport Policy

Submitted a report by the Executive Director (Communities and Education) on the proposed changes to the Education Transport Policy. The policy in question was attached at Appendix 1 to the report.

The Cabinet agreed (a) to approve the revised Education Transport Policy; and (b) the Transport arrangements for pupils attending St Matthew's Academy and the Gaelic Medium Primary Education (GMPE) at Bun-sgoil Pàirc Whitehirst, as proposed within the revised Education Transport Policy set out at Appendix 1 to the report.

4. North Ayrshire Local Child Poverty Action Plan and Report 2019/20, Children's Services Plan Performance Report 2020/21 and update to Children's Services Plan 2020-23

Submitted a report by the Executive Director (Communities and Education) on the North Ayrshire Local Child Poverty Action Plan and Report 2020/21 and the Children's Services Plan Performance Report 2020/21. The documents in question were attached at Appendices 1, 2 and 3, respectively.

The Cabinet agreed (a) to approve the Local Child Poverty Action Plan and Report 2020/21 set out at Appendix 1 to the report; (b) to approve the Children's Services Plan Performance Report 2020/21 at Appendix 2; (c) to note the content of the updated Children's Services Plan 2020-23 at Appendix 3; and (d) that the reports be submitted to the Scottish Government and published online as required.

5. Proposal for Community Investment Fund (CIF) Expenditure

Submitted a report by the Executive Director (Communities and Education) on two applications by the Kilwinning Locality Partnership to allocate CIF funding to proposed projects and seeking permission to draw down previously agreed CIF funding in respect of the Millport Town Hall project. The Kilwinning proposals were set out at Appendices in 1 and 2 to the report and Appendix 3 provided information in respect of the Millport project.

The Cabinet agreed to (a) review the applications from the Kilwinning Locality Partnership in line with CIF criteria; (b) approve the CIF application in relation to Kilwinning Community Events in the amount of £45,000; (c) approve the CIF application in relation to Kilwinning Community Football Academy in the amount of £45,000; and (d) approve the early release of a further £75,000 from the £200k CIF funding previously allocated by North Ayrshire Council for the Millport Town Hall project.

6. Health and Safety Annual Report 2020/21

Submitted a report by the Head of Service (Finance) on the Health and Safety performance within Council Services during 2020/21. The 2020/21 Annual Report and 3-Year Statistical Comparison was set out at Appendix 1 to the report.

The Cabinet agreed to note the good progress made in Health and Safety in 2020/21 particularly in relation to the pandemic response.

7. North Ayrshire Council Recovery and Renewal Funding and Investment Proposals

Submitted a report by the Head of Service (Finance) on the Recovery and Renewal Investment proposals.

The Cabinet agreed (a) to approve the investment proposals to be met from North Ayrshire Council's Recovery and Renewal resources; and (b) noted the phased approach in allocating financial resources, subject to achieving a balanced outturn position in 2021-22.

8. UK Government Community Renewal Fund Application Proposal

Submitted a report by the Head of Service (Finance) on the applications to the UK Government Community Renewal Fund. Details of the scoring and evaluation process and the assessment framework were contained in Appendices 1 and 2 to the report. Appendix 3 set out the Lead Authority Bid Submission summary.

Members asked questions and were provided with further information on the anticipated timescales that were being worked to in relation to applications to the Fund and any pertinent issues that might arise in this respect given the relatively short window between now and the end of the current financial year.

The Cabinet agreed (a) to note the application process; and (b) approve the Lead Authority Bid Submission summary included in Appendix 3 to the report, for submission to the UK Government by the 18 June 2021 deadline in respect of the Community Renewal Fund.

9. Revenue Budget 2020/21: Financial Performance to 31 March 2021

Submitted a report by the Head of Service (Finance) on the financial performance for the Council for 2020/21. Detailed explanations of the significant variances in service expenditure compared to the approved budgets, together with information on funding to be carried forward to support expenditure during 2021/22 were provided in Appendices 1-5 of the report. Information in respect of the Housing Revenue Account (HRA) was set out in Appendices 6 and 7.

Councillor Cullinane, Chair, requested that the Cabinet consider approving a feasibility study into Wind Power, which had previously been considered under the Community Renewal Fund, and that £60,000 be earmarked for this purpose.

The Cabinet agreed (a) to note (i) the information and financial performance outlined in the report and its appendices, (ii) the revised General Fund Unearmarked Balance of £11.315m, (iii) the financial performance of the Health and Social Care Partnership at section 2.6 of the report and (iv) the IJB cumulative deficit position of £3.807m at 31 March 2021; (b) to approve the earmarking of £32.774m identified at section 2.5 and 2.6 of the report to meet future year commitments; and (c) that £60,000 be earmarked, from the £1.025M contained in the Investment Fund, to allow for a feasibility study to be carried out into Wind Power, which had been unsuccessful as a bid in the Community Renewal Fund.

10. Capital Programme Performance to 31 March 2021

Submitted a report by the Head of Service (Finance) on the Capital Investment Programme for 2020/21. Information on the progress of General Services and Housing Revenue Account (HRA) projects was set out at Appendices 1 and 2, respectively, to the report.

The Cabinet agreed to (a) note the revisions to budgets outlined in the report; and (b) note the General Services and HRA expenditure to 31 March 2021.

11. Levelling Up Fund

Submitted a joint report by the Executive Director (Place) and the Head of Service (Finance) on the proposed funding bids to the UK Government Levelling Up Fund.

The Cabinet agreed to (a) note the overview of the UK Government Levelling Up Fund; and (b) that the proposed bids and associated business cases referred to within the report be submitted to the UK Government.

12. Community Wealth Building: Roundabout Advertising & Floral Bed Sponsorship

Submitted a report by the Executive Director (Place) on the Roundabout Advertising pilot. Details of the locations for roundabout advertising were set out at Appendix 1 to the report. Appendix 2 provided location plans in respect of sponsorship opportunities.

Members asked questions and were provided with further information in relation to possible sponsorship opportunities by local businesses of appropriate floral bed displays in other areas of North Ayrshire.

The Cabinet agreed to (a) note the progress update on the Roundabout Advertising pilot; and (b) approve implementation of the Floral Bed Sponsorship pilot.

13. Employability Services' Response to Unemployment in North Ayrshire

Submitted a report by the Executive Director (Place) on Council employability services in response to levels of unemployment.

Members asked questions and were provided with further information in relation to local statistical information regarding positive destinations for school leavers, including employment and training opportunities, such as Kickstart.

The Cabinet agreed (a) to note the update provided on the range of service responses to levels of unemployment in North Ayrshire; (b) to a review of the Local Employability Partnership governance arrangements to reflect the ongoing programme of devolvment of national employability resources; and (c) to receive details of the proposed review and a proposed new Employability Services Delivery

Plan and Improvement Plan at a future Cabinet meeting for consideration of approval.

14. Regeneration Capital Grant Fund 2022/23

Submitted a report by the Executive Director (Place) on applications to the Scottish Government's Regeneration Capital Grant Fund in support of local regeneration projects for 2022/23.

The Cabinet agreed to the submission of the projects set out in the report, in the following order of priority: (i) Ardrossan Promenade, Ardrossan; (ii) Eglinton Country Park, Kilwinning; and (iii) Brisbane Observatory, Largs.

15. Housing Revenue Account (HRA) Estate Based Regeneration Programme (EBRP) Update

Submitted a report by the Executive Director (Place) on Council employability services in response to levels of unemployment. Progress on, and revisions to, the Estate Based Regeneration Programme (EBRP) to March 2021 was summarised at Appendix 1 to the report. The updated EBRP 2021-29 was noted at Appendix 2.

The Cabinet agreed to (a) note progress on, and revisions to, the EBRP to March 2021 as set out in Appendix 1 to the report; (b) approve in principle the updated Estate Based Regeneration Programme 2021-2029 as set out in Appendix 2 to the report; and (c) approve the specific programmes for 2021/22 and 2022/23.

16. Mill Burn, Millport Flood Protection Scheme: Scheme Confirmation

Submitted a report by the Executive Director (Place) on the Mill Burn, Millport Flood Protection Scheme.

The Cabinet approved confirmation of the Scheme and the commencement of the final design for the project.

17. Vacant and Derelict Land Funding 2021/22

Submitted a report by the Executive Director (Place) on the expenditure of funds allocated by the Scottish Government through the Vacant and Derelict Land Fund in 2021/22.

The Cabinet agreed to (a) note the Vacant and Derelict Land Fund award of £1.320M for 2021/22; (b) the submission of a local delivery plan to the Scottish Government for the expenditure of funds in 2021/22, as set out in the report; (c) note the intended future refresh of the Council's Vacant and Derelict Land Strategy; (d) note the submission of an application to the Vacant and Derelict Land Investment Programme to further develop a pilot project for town centre living; and (e) provide delegated authority to the Executive Director (Place) to agree amendments to the Local Delivery Plan in consultation with the Portfolio Lead as required.

18. Housing to 2040

Submitted a report by the Executive Director (Place) on the 'Housing to 2040' paper, published in March 2021.

Members asked questions and were provided with further information in relation to investment in housing energy efficiency standards, including the availability of energy efficient external grant funding opportunities.

The Cabinet agreed to (a) note (i) the key areas of focus within the paper, and (ii) the intention to develop a Housing to 2040 Steering Group which would consider the strategic implications for North Ayrshire Council and develop an action plan to achieve appropriate standards/targets within established timescales to be reported to a future meeting of Cabinet; and (b) approve an annual progress reporting cycle thereafter.

19. Place Based Investment Programme 2021/22

Submitted a report by the Executive Director (Place) on the expenditure of the Council's allocation under the Scottish Government's Place Based Investment Programme for 2021/22. The Appendix to the report set out a proposal for expenditure in terms of the programme.

The Cabinet agreed to (a) approve the proposal outlined in Appendix 1 to the report for the expenditure of the Council's allocation of the Place Based Investment Programme; and (b) provide delegated authority to the Executive Director (Place) to agree changes to the funding allocations in consultation with the Portfolio Lead as required.

The meeting ended at 4.25 p.m.

Planning Committee

16 June 2021

At a Meeting of the Planning Committee of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

Present

Tom Marshall, Timothy Billings, Ian Clarkson, Robert Foster, Christina Larsen, Ellen McMaster and Donald Reid.

In Attendance

J. Miller, Chief Planning Officer, A. Gemmell, Strategic Planning Manager, L. Dempster, Technician, K. Gee, Technician (Planning); A. Craig, Senior Manager (Legal Services); and C. Stewart and A. Little, Committee Services Officers (Chief Executive's Service).

Apologies

Robert Barr, Shaun Macauley and Ronnie McNicol.

Chair

Councillor Marshall in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The Minutes of the meeting of the Planning Committee held on 19 May 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 21/00055/PP: Fir Trees, Lamlash, Brodick KA27 8JN

Ms Penny Albrich has applied for planning permission for the erection of two four-bedroom detached dwellinghouses on the site of a former bungalow at Fir Trees, Lamlash, Brodick, Isle of Arran KA27 8JN. Two objections were received and summarised in the report.

Councillor Marshall, seconded by Councillor Billings, moved to grant the application subject to conditions.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to grant the application subject to the following conditions:

1. That, prior to the occupation of the first of the houses hereby approved: (i) the first 2 metres of the access measured from the junction with the public road shall be hard surfaced and designed in such a way as to prevent the discharge of surface water or loose materials onto the surface of the public road; (ii) sufficient visibility splays to both sides of the access shall be provided and maintained thereafter on land within the developers control; and (iii) a Road Opening Permit shall be obtained by the developer prior to these works. All of the above shall be to the satisfaction of North Ayrshire Council as planning authority.
2. That, prior to the commencement of the development hereby approved, details of an appropriate storage and collection point for refuse from the development shall be submitted for the written approval of the planning authority. The development shall not commence until written approval of the details has been received and the development shall thereafter be completed only in accordance with the approved details, all to the satisfaction of North Ayrshire Council as planning authority.
3. That the developer shall secure the implementation of an archaeological watching brief, to be carried out by an archaeological organisation acceptable to North Ayrshire Council as Planning Authority, during all ground disturbance. The retained archaeological organisation shall be afforded access at all reasonable times and allowed to record and recover items of interest and finds. Terms of Reference for the watching brief will be supplied by West of Scotland Archaeology Service. The name of the archaeological organisation retained by the developer shall be given to North Ayrshire Council as Planning Authority in writing not less than 14 days before the development commences.
4. That, prior to the commencement of the development hereby approved, details of obscured glazed screening to the north and south sides of the rear balconies and the south sides of the front balconies of both properties, which shall be adequate to protect the privacy of neighbouring properties to the south, shall be submitted for the written approval of the planning authority and that the development shall thereafter be completed and maintained, only in accordance with the approved details, all to the satisfaction of North Ayrshire Council as planning authority.
5. That prior to the commencement of the development hereby approved, details of the heat and power system for the houses, which shall include low and/or zero carbon technologies to demonstrate that at least 10% of the current carbon emissions reduction set by Scottish Building Standards will be met, shall be submitted for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall be implemented only in accordance with such details as may be approved unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.
6. That prior to the commencement of the development hereby approved, full details of: (i) all boundary treatments; and (ii) any proposed artificial lighting to be installed on the site shall be submitted for the written approval of the planning authority. The development shall thereafter be completed only in

accordance with such details as may be approved and maintained as such unless the written agreement of the planning authority is obtained, all to the satisfaction of North Ayrshire Council as planning authority.

7. That, prior to the commencement of the development hereby approved, full details of a scheme of landscaping for the site, including details of the proposed use of or removal from the site of the mounded demolition spoil in the centre of the site, shall be submitted for the written approval of North Ayrshire Council as planning authority. For the avoidance of doubt, an ecological consultant shall be engaged in the preparation of the landscaping scheme to ensure that the habitat features, including the watercourse, of the site are protected and maintained.
8. That the details of the proposed drainage and private foul sewer arrangements for the houses, certified by an appropriately qualified person, shall be provided for the written agreement of the planning authority prior to the commencement of the development hereby approved and that the siting and outflow of sewage shall take account of advice received from SEPA and be completed to the satisfaction of North Ayrshire Council as planning authority prior to the occupation of the dwellinghouses hereby approved.
9. That the Recommendations in Section 4.2 2 of the Otter Survey Report dated 17th May 2021 and prepared by Erik Paterson of EP Ecology Ltd shall be followed and fully adhered to in the construction phase of the development hereby approved and that the presence of any Protected Species encountered shall be reported to NatureScot for licensing or action as required, all to the satisfaction of North Ayrshire Council as planning authority.

Note: Councillor Foster left the meeting at this point in the proceedings.

4. Policy Guidance Note: Housing in the Countryside

Submitted report by the Chief Planning Officer on the consultation on the draft Housing in the Countryside Policy Guidance Note. The Housing in the Countryside policy guidance note was set out at Appendix 1 and the draft Policy Guidance Note set out at Appendix 2 to the report.

The Chief Planning Officer advised the Committee of the need to produce guidance on Housing in the Countryside as part of a wider review of the Council's existing Planning Guidance to ensure all policies and decision-making are in line with Local Development Plan 2 following its adoption in November 2019.

Members asked questions and were provided further information in relation to:

- Concerns relating to some aspects of the legislation listed, and particularly around permitted development rights in respect of forestry and agricultural buildings.

Councillor Billings, seconded by Councillor Marshall, moved to approve the report, subject to the amendment of Paragraph 3.11 in Appendix 1 (Housing in the Countryside – Policy Guidance Note) to remove the reference to Registered Social Landlord in this section.

As an amendment, Councillor McMaster, seconded by Councillor Reid, moved to agree the report recommendations and to (a) note the detail of the six-week consultation undertaken on the draft Policy Guidance Note set out at Appendix 2 to the report; and (b) approve the Housing in the Countryside policy guidance note set out at Appendix 1 to the report, which would be a material consideration in the determination of future planning applications relating to housing in the countryside.

On a division and a roll call vote, there voted for the amendment, Councillors Clarkson, Larsen, McMaster and Reid (4) and for the motion, Councillors Billings and Marshall (2), and the amendment was declared carried.

5. Local Place Plans – proposals for regulations

Submitted report by the Executive Director (Place) on the introduction of Local Place Plans with proposed response to the consultation set out in Appendix 1 to the report.

Members asked questions and were provided further information in relation to:

- the potential effect of local place plans being contradictory to the Local Development Plan and/or the National Islands Plan and variances that could occur between different local place plans in a locality, as well as development of local islands plans, and how any conflicts could be addressed in this respect.

The Committee unanimously agreed to approve the proposed response to the consultation on proposals for Local Place Plan regulations set out at Appendix 1 to the report.

6. Planning Performance Framework

Submitted report by the Executive Director (Place) on the 2020/2021 Planning Performance Framework Report set out at Appendix 1 to the report.

The Committee agreed to (a) note the content of the latest Planning Performance Framework report set out at Appendix 1 to the report; and (b) approve the submission to Scottish Government.

The meeting ended at 3.30 p.m.



North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 17 June 2021 at 10.00 a.m.
involving participation by remote electronic means

Present

Bob Martin, NHS Ayrshire and Arran (Chair)
Councillor Robert Foster, North Ayrshire Council (Vice Chair)
Councillor Timothy Billings, North Ayrshire Council
Adrian Carragher, NHS Ayrshire and Arran
Councillor Anthea Dickson, North Ayrshire Council
Mhairi Kennedy, NHS Ayrshire and Arran
John Rainey, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Caroline Cameron, Director of Health and Social Care Partnership
Paul Doak, Chief Finance and Transformation Officer
Elizabeth Stewart, Interim Chief Social Work Officer
Alistair Reid, Lead Allied Health Professional Adviser
Dr. Louise Wilson, GP Representative
David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Clive Shephard, Independent Sector Representative
Glenda Hanna, Independent Sector Representative (Depute for Jackie Weston)
Vicki Yuill, Third Sector Representative
Janet McKay, Chair, Garnock Valley HSCP Locality Forum
Louise Gibson, IJB Irvine Locality Forum

In Attendance

Audrey Sutton, Executive Director (Communities and Education)
Vicki Campbell, Head of Primary and Urgent Care Services
Darren Fullarton, Senior Nurse (Mental Health)
Thelma Bowers, Head of Mental Health
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)
Eleanor Currie, Principal Manager (Finance)
Peter McArthur, Senior Manager (Addictions)
Rosemary White, Lead Officer (MHS Addictions)
Billy Brotherston, Independent Chair of ADP
Michelle Sutherland, Partnership Facilitator
Karen Andrews, Team Manager (Governance)
Angela Little, Committee Services Officer
Craig Stewart, Committee Services Officer

Apologies for Absence

Pete Gilfedder, Interim Associate Nurse Director/IJB Lead Nurse
Louise McDaid, Staff Representative (North Ayrshire Council)
Graham Searle, Carers Representative (Depute for Marie McWaters)

1. Chair's Remarks

The Chair welcomed Paul Doak to his first meeting as the IJB's Chief Finance and Transformation and Section 95 Officer. He also welcomed Elizabeth Stewart to the meeting in the role as Interim Chief Social Work Officer and Darren Fullarton who will take up the post of Associate Nurse Director/IJB Lead Nurse on 2 August 2021.

2. Declarations of Interest

Vicki Yuill, Third Sector Representative, declared an interest in Item 5 ADP Update – as the Chief Officer of Arran Community Voluntary Service in respect of their wider partnership working.

3. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 13 May 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

The Board was advised of timescales for the following reports to future meetings:-

- Community Alarm/Telecare Services Transition from Analogue to Digital – will report to the August meeting;
- UK Care Home Industry – an update on the Commissioning Strategy would now be more appropriate;
- Director's Report (Digital Strategy) – a date will be confirmed in August;
- Director's Report (Public Health Scotland Locality Profiles) – a date will be confirmed before the end of 2021; and
- Distress Brief Intervention Update – it is too soon to agree a date but a report will be provided to a future meeting.

Noted.

4. North Ayrshire Alcohol and Drug Partnership Annual Performance Report

Submitted report by Peter McArthur, Senior Manager (Addictions) on the North Ayrshire Alcohol and Drug Partnership (ADP) Annual Performance Report. The Annual Performance Report was attached at Appendix 1 to the report and provided details of HSCP waiting times, ADP waiting times, alcohol brief interventions, Naxolone kits, drug related deaths, training and finance.

Members asked questions and were provided with further information in relation to:-

- Work to identify hard to reach groups, which includes the Turning Point Project, where individuals with lived experience engage in different ways, including going into the community to engage with people who are not known to services or who are no longer engaging with services;
- The Turning Point Project that works to identify hard to reach groups;

- Medication Assisted Treatment (MAT) Standards and testing of processes to provide the offer of appropriate treatment, including medication on the same day as presentation to individuals;
- MAT Plus that will offer immediate response for those released from prison, or hospital, non-fatal overdose individuals and those who require immediate mental health assessment;
- Comments from individual's and service users that forms part of the Local Improvement Plan and feeds into the wider ADP Strategy and partnership working;
- Direct access for individuals to self-refer to NADARS and that the 3 week wait for services was met during the pandemic. No individual in North Ayrshire waited more than 6 weeks for treatment and 95-97% received treatment within 3 weeks;
- 90% of alcohol interventions and alcohol detox services were delivered in people's homes.
- Simplifying pathways for individuals who require support for co-existing multiple issues;
- Statistical information presented that is up till 31 March 2021 and is gathered on a quarterly basis; and
- The central base of the Taste of Change project in Caley Court and work to redesign processes for those who are unable to attend the base to receive support.

Noted.

5. ADP Update Report

Submitted report by Rosemary White, Lead Officer, MHS Addictions on the activities, actions and funding of the North Ayrshire Alcohol and Drug Partnership.

Members asked questions and were provided with further information in relation to:-

- Changes to the application process for Medication Assisted Treatment (MAT) Standards that require an application to be submitted for funding to the Local Improvement Fund;
- A recent announcement by the Scottish Government of £4m to the ADPs for the MAT Standards;
- Regular engagement sessions with the Scottish Government Mental Health Directorate and National Stakeholder Groups; and
- Collaborative work across the Ayrshire ADPs.

The Board agreed to note (a) the actions taken place since the last IJB update in November in relation to funding for rehabilitation; (ii) the work of NADARS in implementing the MAT (Medically Assisted Treatment) standards, and (iii) the partnership working that has taken place to improve outcomes for those affected by alcohol and drugs.

6. Primary Care Improvement Plan

Submitted report by Vicki Campbell, NHS Ayrshire and Arran on the Primary Care Improvement Plan.

Appendix 1 to the report outlined the three key contractual elements of the General Medical Services contract and progress with the actions relating to Pharmacotherapy Service, Community Treatment and Care Service and Transfer of Vaccinations. Appendix 2 detailed the current committed spend of the Primary Care Improvement Fund (PCIF) allocation of £6,980,739 .

Members asked questions and were provided with further information in relation to:-

- Work that is continuing on establishing robust systems and processes around long term medication reviews;
- Multi-disciplinary teams and specialist practitioners within practices that will enable individuals to see the right person first and reduce referral onto secondary care services; and
- Work that will be done to continue the provision of on-line and out-of-hours diagnostics that will include services for Care Homes.

The Board agreed to (a) approve (i) the actions set out for 2021/22; and (ii) the additional resource for Pharmacotherapy Service as set out in paragraph 4.1 iv; and (b) note the Primary Care Improvement Funds 2020/21 and (c) approve the 2021/22 projections; up to and including conclusion to March 2023.

7. Director's Report

Submitted report by Caroline Cameron, Director of (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership which included information on Appointments, Child Protection Committee, Supported Accommodation – Bessy Dunlop Court, Recovery Development for Justice Services, Older People's Day Services, Mental Welfare Commission unannounced visits, Carers Week, Covid Update and updates since the last IJB.

The Board were also advised that Anne-Marie Fenton has been appointed as Interim Internal Auditor for the IJB.

Members asked questions and were provided with further information in relation to:-

- The expanded asymptomatic Covid Testing Unregistered Services that also includes Pharmacies;
- That all Care Home staff have been offered vaccinations and are tested 3 times a week (1 PCR and 2 LFT); and
- The provision of a breakdown of vaccination statistics to the IJB.

Noted.

Councillor Foster left the meeting at this point.

8. Year End Financial Performance 2020-21

Submitted report by Paul Doak, Chief Finance and Transformation Officer providing an overview of the IJB's financial performance for the year ended 2020-21. Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Details of the savings plan were provided at Appendix C. Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the budget reconciliation was provided at Appendix E to the report.

The Board were advised of a typographical error at the last paragraph of section 2.10 of the report, which should read:-

“The podiatry budget is held by East HSCP and this budget had been devolved early in ~~2020-21~~ **2021/22**, the detail of this will be incorporated into the financial monitoring report for the new financial year”.

The Board was advised that details of Carers Act Funding will be reported to a future meeting; and an update on vacancy savings will be reported to the IJB Performance and Audit Committee.

The Board commended the work of the Finance Team for their work in managing the IJB's financial position and monitoring the complex financial transactions as a result of the impact of Covid on budgets.

The Board agreed to (a) note (i) the overall integrated financial performance for the financial year 2020-21 and the overall year-end underspend of £10.319m, adjusted to £4.151m after earmarking; (ii) the updated costs of the Covid response and the funding received; (iii) that out-with the IJB overall position, the £1.486m debt repayment has been made to North Ayrshire Council as planned; (b) approve (i) the budget changes outlined at section 2.10; and (i) the proposed earmarking of £6.168m of reserves as detailed in the report, leaving a balance of £4.151m in free general fund reserves

9. NHS Ayrshire and Arran Remobilisation Plan 3

Submitted report by Caroline Cameron, Director NAHSCP on the NHS Ayrshire and Arran Remobilisation Plan 3. The final draft Remobilisation Plan 3 (RMP3), submitted to Scottish Government on 26 February 2021 for consideration was attached at Appendix 1 to the report. Appendix 2 provided the meeting notes and follow up actions from the meeting between Scottish Government and NHS Ayrshire & Arran on 9 March 2021. The letter from the Scottish Government, dated 2 April 2021, approving the plan was attached at Appendix 3 to the report.

The Board was advised that a further update on the North Ayrshire specific elements of RMP3 will be reported to a future meeting.

Members asked questions and were provided with further information in relation to:-

- Access to GP services, challenges around GP practices remobilising and engagement with GP practices by the Primary Care Team to address capacity issues;

- The reluctance of some individuals to access services throughout the pandemic who are now presenting at practices and are very unwell;
- The early cancer diagnostic pilot that will start in Ayrshire shortly; and
- The importance of public health messaging encouraging people to come forward and on how to seek help.

The Board agreed to endorse the Health Board's Remobilisation Plan 3 which was submitted to the Scottish Government on 26 February 2021.

10. Local Child Poverty Action Plan and Report/Children's Service Plan Performance Report and Children's Services Plan 2020-23 Update

Submitted report by Lauren McMath, Policy Officer on the Local Child Poverty Action Plan and Report, the Children's Service Plan Performance Report and Children's Services Plan 2020-23 Update. The draft North Ayrshire Local Child Poverty Action Plan and Report 2020/21 was attached at Appendix 1, the draft North Ayrshire Children's Services Plan Performance Report 2020/21 at Appendix 2 and the refreshed and updated Children's Services Plan 2020-23 at Appendix 3 to the report.

The Board commended the report which had very detailed action plans to the outcomes that are to be achieved.

The Board agreed (a) to approve (i) the Local Child Poverty Action Plan and Report 2020/21; and (ii) the Children's Services Plan Performance Report 2020/21; (b) to note the content of the update Children's Services Plan 2020-23; and (c) that the reports can be submitted to the Scottish Government and published online as required.

The meeting ended at 12.20 p.m.

Staffing and Recruitment Committee

17 June 2021

At the Meeting of Staffing and Recruitment of North Ayrshire Council at 9.15am involving participation by remote electronic means.

Present

Joe Cullinane, John Bell, Marie Burns, Alan Hill, Tom Marshall and Donald L Reid.

In Attendance

C. Hatton, Chief Executive and F. Walker, Head of Service (People and ICT).

Chair

Joe Cullinane in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The accuracy of the Minutes of the meeting of the Staffing and Recruitment Committee held on 12 March 2021 were confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. Exclusion of the Public and Press

The Committee resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Head of Service (Democratic Services / Monitoring Officer)

The Committee agreed at the shortleat stage to progress 3 candidates to interview, one candidate however withdrew prior to interview. The Committee therefore interviewed 2 candidates for the post of Head of Service (Democratic Services)/Monitoring Officer and agreed to appoint Aileen Craig to the post.

The Meeting ended at 12.05pm.

Cabinet
29 June 2021

At a Meeting of the Cabinet of North Ayrshire Council at 4:00 p.m. involving participation by remote electronic means.

Present

Joe Cullinane, John Bell, Alex Gallagher, Louise McPhater and Jim Montgomerie.

In Attendance

R. McCutcheon, Executive Director, Y. Baulk, Head of Service (Physical Environment) and S. Caddis, Manager (Housing Operations) (Place); A. Fraser, Head of Democratic Services; K. Yeomans, Director and M. Ritchie, Regeneration Manager (Growth and Investment); A. Sutton, Executive Director (Communities and Education); M. McColm, Communications Manager; C. Stewart and A. Little, Committee Services Officers (Democratic Services).

Apologies

Robert Foster.

Chair

Joe Cullinane in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Digital Processing Manufacturing Centre, i3 Irvine

Submitted a report by the Director (Growth and Investment) on proposals for a Digital Processing Manufacturing Centre based in Irvine. The proposed Memorandum of Understanding and an Outline Business Case Executive Summary were attached at Appendix A and B, respectively, to the report.

The Cabinet unanimously agreed to (a) endorse the launch of the initial phase of the project (Phase 0) in July 2021; (b) approve the Memorandum of Understanding set out at Appendix A to the report; (c) approve the allocation of £1M from the Ayrshire Growth Deal for Phase 1, subject to detailed proposals; and (d) support the Outline Business Case for Phases 1 and 2.

3. Afghan Locally Employed Staff Relocation Scheme

Submitted a report by the Executive Director (Place) on the scheme to relocate locally engaged staff who worked for the UK Government in Afghanistan. The Home Office Fact Sheet for Local Authorities was attached at Appendix 1 to the report.

Members asked questions and were provided with further information on the anticipated funding and timescales, in relation to the scheme.

The Cabinet unanimously agreed to (a) note the request from the UK Government to Scottish local authorities to provide accommodation for Afghan locally engaged staff and their families; and (b) relocate two Afghan families within North Ayrshire as a matter of urgency.

The meeting ended at 4.25 p.m.

Licensing Committee
14 July 2021

At a Meeting of the Licensing Committee of North Ayrshire Council at 10.00 a.m. involving participation by remote electronic means.

Present

Ronnie McNicol, Robert Barr, John Easdale, Jean McClung, Davina McTiernan and Donald L. Reid.

In Attendance

W. O'Brien, Solicitor (Licensing), A. Toal, Administrative Assistant (Licensing), D. Robertson, Enforcement Officer (Democratic Services) and H. Clancy and C. Stewart, Committee Services Officers (Chief Executive's Service).

Apologies

Todd Ferguson, Scott Gallagher and Angela Stephen.

Chair

Councillor McNicol in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Policy on Land Trains and Rickshaws - Street Trader Licences under Civic Government (Scotland) Act 1982, Section 39

Submitted report by the Head of Democratic Services on the Policy on Land Trains and Rickshaws with possible consultation questions set out at Appendix F to the report.

The Committee agreed to continue to a future meeting to allow a public consultation to be undertaken.

3. Exclusion of the Public

The Committee resolved, under Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public, for Agenda Item 5 (Civic Government (Scotland) Act 1982 and other Licensing Statutes: Licensing Matters) on the grounds that they involved the likely disclosure of Exempt Information as defined in Section 50J of, and Schedule 7A to, the Local Government (Scotland) Act 1973.

The 'Exempt Information' concerned is information of the type described in one or more of Paragraphs 3, 6, 14 and 15 of Part 1 of Schedule 7A to the Act:

3. "Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority."

6. "Information relating to the financial or business affairs of any particular person (other than the authority)."
14. "Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime."
15. "The identity of a Protected Informant" - where "Protected Informant" is defined in Part III as a person who informs the Local Authority about a past, present or future crime, breach of statutory duty, breach of planning control, or nuisance."

4. Landlord Registration under the Antisocial Behaviour etc (Scotland) Act 2004, Part 8

4.1 J.K.

The Solicitor (Licensing) addressed the Committee setting out the background to the case. The applicant, having been duly cited to attend, joined the meeting at this point.

The applicant addressed the Committee on the issues raised and responded to questions.

Decision

Councillor Barr, seconded by Councillor Easdale, moved that the Committee continue consideration of the application to a future meeting for further investigation and clarification by Officers.

The meeting ended at 11.55 a.m.

Education Appeal Committee
2 August 2020

At a Meeting of the Education Appeals Committee of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

Present

Ian Clarkson (North Ayrshire Council); and Karen Wallace and Val Gibson (Lay Members).

In Attendance

P. Gosnay, Senior Manager (Education); and K. McDowall, Clerk to the Education Appeal Committee.

Also in Attendance

Appellant, his partner and the child.

Chair

Councillor Clarkson in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The Minutes of the meeting of the Committee held on 6 September 2019 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. Exclusion of the Public and Press

The Committee resolved, in terms of Section 50(a)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 7A of the Act.

4. Appeal Against the Education Authority's Decision to Exclude a Pupil from School

Submitted report by the Chief Executive on an appeal against the Education Authority's decision to exclude a pupil from school.

The appellant, having been invited to attend, was present and accompanied by a friend and the child. The Senior Manager (Education) was also in attendance.

Those present were introduced and their role in the proceedings explained. Preliminary matters were dealt with at the outset. It was noted that the appellant had asked that his partner and the child himself, be present during the hearing and that the child be allowed to give evidence as required. The Clerk advised that there had been a pre-hearing discussion in this respect and the Panel had agreed that the appellant's partner could attend in the role of a friend to the appellant in terms of the rules and that the child would be permitted to give evidence as a witness, but at a single point, rather than as required as requested by the appellant. The Clerk also noted in the event that any matters which may distress the child were to be discussed, the child should be asked to vacate the hearing only whilst those discussions took place, following which he would be permitted to re-enter the hearing. Discussions took place regarding privacy as it appeared that the appellants partner was outside using a device to listen to the hearing, following which she went indoors.

The Clerk then outlined the procedure to be followed by the Committee and advised on how the decision of the Committee would be intimated to the appellant and the Education Authority before the Chair invited the Education representative to make their case. The appellant and his representative and Committee Members were afforded the opportunity to question the Education representative.

The appellant was then invited to present his case. The child was given the opportunity to give evidence as per the appellant's request but advised he did not want to discuss the matter. The Education representative and Committee Members then had an opportunity to question the appellant and his representative.

The Education representative and the appellant summed up their cases. Thereafter, both parties withdrew to allow the Committee to deliberate.

Decision

The Committee agreed to (a) uphold the appeal; and (b) annul the Education Authority's decision to exclude the pupil from school.

The reason and the material consideration for the decision were that the Appeal Committee were of the view that the behaviour displayed by the child in the lead up to the exclusion was as a result of his condition. Whilst it was unclear whether the child had any formal diagnosis, the Appeal Committee was satisfied that there was sufficient evidence to support the child having a disability and, therefore, that he be afforded the protection of the Equalities Act 2010. The Appeal Committee felt that the school exercised all the strategies available to them and recognised that they

had a duty to other pupils, but ultimately was of the view that the behaviour displayed by the child in the lead up to the exclusion was as a result of his condition. The Committee noted that it was agreed by those involved with the child that the school did not meet the needs of the child and that alternative provision be explored. The Committee encouraged all efforts to be made to identify a suitable learning environment for the child.

The meeting ended at 4.00 p.m.

**Police and Fire and Rescue Committee
17 August 2021**

At a Meeting of the Police and Fire and Rescue Committee of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

Present

John Glover, Jimmy Miller, Ellen McMaster, Davina McTiernan, Donald L. Reid and Angela Stephen.

In Attendance

A. Craig, Head of Service (Democratic), A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

Also In Attendance

Chief Superintendent Hussain and Temporary Chief Inspector A. Paterson (Police Scotland); Area Commander I. McMeekin and Station Commander K. Rennie (Scottish Fire and Rescue Service).

Chair

Councillor Glover in the Chair.

Apologies

Todd Ferguson.

1. Apologies

Apologies were noted.

2. Welcome and Introductions

The Chair welcomed everyone to the meeting.

3. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

4. Minutes

The Minutes of the Meeting held on 17 May 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

5. Chair and Vice Chair Verbal Updates

The Chair reported on traffic issues at Howden Avenue, Kilwinning as a result of the increased use of this route by heavy duty vehicles. Chief Superintendent Hussain undertook to investigate and report to the next meeting.

6. Presentation: Time for Change – Reducing Unwanted Fire Alarm Signals

Station Commander Rennie, Scottish Fire and Rescue Service provided a presentation on reducing unwanted fire alarm signals (UFAS). A report was also provided on a consultation on options for responding to automatic fire alarms and outlined the case for change and developing the options.

The presentation provided information on:-

- The difference between automatic fire alarms (AFA) and unwanted fire alarm signals (UFAS);
- The case for change;
- The impact of UFAS;
- Targets set to reduce UFAS;
- Impact of Covid-19;
- Benefits of reducing UFAS;
- Developing the options – where we are, how we got here, the staff and stakeholder workshop and the options for public consultation;
- Option A – call challenge all AFAs (sleeping premises exempt), Option B - call challenge all AFAs (no exemptions) and Option C – non-attendance to all AFAs unless receipt of a backup 999 call confirming a fire;
- Mitigating the risk;
- Public consultation that will commence on 19 July 2021 and run for 12 weeks and end on 11 October 2021.

Members asked questions and were provided with further information in relation to:-

- Confirmation that there is no legal obligation for the fire service to attend calls from AFA systems;
- The responsibility of the duty holder of the building to alert the fire service when there is a AFA and to clarify whether there is a need for attendance by the fire service;
- Whilst there is no protocol for AFAs from schools, contact is made with schools on the activation of a fire alarm to ascertain whether there is a need for the fire service to attend; and
- The impact of the pandemic on the workforce and new ways of working that were put in place that included the attendance of one appliance to AFAs, rather than two as had been normal practice.

The Committee considered that a further meeting was required to consider the proposals in more detail. Scottish Fire and Rescue Service advised that an officer would be available to provide any further information required by the Committee in considering the proposals outlined.

The Committee agreed to (a) arrange a further meeting to discuss the proposals outlined in the consultation for responding to automatic fire alarms and agree a response for submission to Scottish Fire and Rescue Service; and (b) to otherwise note the report.

7. Scottish Fire and Rescue Service Performance Report

Submitted report by the Scottish Fire and Rescue Service (SFRS) which provided information on the progress against the North Ayrshire Local Fire and Rescue Plan for the period 1 April 2020 – 30 June 2021. Appendix A to the report provided an analysis of the performance across six indicators, using the rolling three-year average as a basis of measuring performance.

Review of performance against the six indicators identified five indicators were below, one indicator was above the three-year average. Two indicators had seen a reduction in the three-year average by more than 91% and 34%. The statistical information illustrated a 7% increase in activity levels across the local authority when compared to the corresponding period in 2020. A further review of the three-year average indicated a 3% increase in overall operational activity during a similar timeframe. Data on Home Fire Safety Visits, Fire Safety Audits and the retained duty system was also provided within the report.

Noted.

8. Police Scotland Performance Report

Submitted report by Police Scotland on performance in relation to the North Ayrshire Local Police Plan for the period from 1 April 2020 to 30 June 2021.

The report provided details of North Ayrshire's performance including a 10.4% decrease in the total number of crimes. The executive summary outlined progress in the priority areas of serious crime, safer communities, acquisitive crime, community wellbeing and road safety. Statistical and contextual information was provided in respect of recorded incidents that included: -

- Operation TALLA, Police Scotland's operational response to the pandemic and regular meetings of the Ayrshire Local Resilience Partnership to respond to changing restrictions;
- a reduction in housebreaking, dishonesty, domestic abuse, road traffic casualties and missing people;
- the launch of the Ayrshire Assault Pledge by Police Scotland, Scottish Fire and Rescue Service, NHS Ayrshire and Arran, SERCO, British Transport Police and the Maritime and Coastguard Agency to improve reporting of violence and assaults against staff;
- an increase in common assault, overall violent crime, disorder complaints, frauds and sexual crimes; and
- data on complaints about the Police and satisfaction surveys.

The Committee was provided with an update on the attempted murder of a Police Officer. A vehicle had deliberately been driven at the Police Officer in Kilwinning in June 2021. The Police Officer is making slow progress in their rehabilitation after sustaining serious leg injuries. Individuals have been arrested and reported for this incident.

The Committee was also advised of an unofficial car cruise event that took place on 25 July 2021 at Irvine Beach Park. Police Scotland received information on the

event a few days in advance of the event and were able to put plans in place with relevant partners to ensure the event went ahead safely.

The Committee had previously requested information on the use of Tasers and were advised that Tasers were deployed on 24 occasions and on those occasions 6 were used (1 drawn, 1 aimed, 3 individuals red dotted and 1 discharged).

Members asked questions and were provided with further information in relation to:-

- the operation of Police Scotland call centres under strict health and safety restrictions during the pandemic;
- the effects of Covid restrictions and social distancing on workstation capacity in the call centre that resulted in reduced staffing and impacted on call waiting times, which averaged 5.17 minutes to answer calls to 101 and 7 seconds to answer calls to 999 in June 2021;
- the use of landline and mobile phones to the call centre that prevents a geographical breakdown of calls;
- the use of social media by Police Scotland to advise and steer the public to the appropriate agencies to contact in various situations and reduce unnecessary calls to the call centre;
- the deployment of officers to other units, such as the digital devices unit and central units which can temporarily reduce officer numbers but that the overall number of officers has not reduced; and
- an increase in drug supply charges compared to last year and work that continues with partners to target drug dealing and develop local intelligence to progress issues identified by members of the community

Noted.

Area Commander I. McMeekin and Station Commander K. Rennie (Scottish Fire and Rescue Service) left the meeting at this point.

9. Police Scotland Consultation on Body Worn Video Cameras

Submitted report by the Head of Service (Democratic) on the request for submissions to the consultation on extending the use of Body Worn Video Cameras to all frontline police officers. The proposed response was attached at Appendix 1 to the report and provided high level feedback and concluded that, subject to the necessary training of officers, an operating code of practice and adherence to legislation in respect of data protection, the proposal would represent a valuable step forward in modern day policing.

The Committee agreed to submit the response attached at Appendix 1 to the report to Police Scotland.

10. Police Scotland Consultation on the Review of Development of Local Police Plans

Submitted report by the Head of Service (Democratic) on the consultation request from Police Scotland on a review of the development of Local Police Plans to identify areas of development and best practice which will inform future local

planning processes. The survey questions were attached at Appendix 1 to the report.

Police Scotland advised that further information on the level of engagement that had been undertaken could be provided to assist the Committee in preparing its response to the consultation.

The Committee agreed to arrange a further meeting to discuss the proposals outlined in the consultation on the Review of Development of Local Police Plans, consider the further information that will be provided in relation to engagement and agree a response for submission to Police Scotland.

The meeting ended at 4.10 p.m.

Licensing Committee
18 August 2021

At a Meeting of the Licensing Committee of North Ayrshire Council at 10.00 a.m. involving participation by remote electronic means.

Present

Ronnie McNicol, Todd Ferguson, Robert Barr, John Easdale, Scott Gallagher, Jean McClung, Davina McTiernan, Donald L. Reid and Angela Stephen.

Also Present

Alex Gallacher

In Attendance

W. O'Brien, Solicitor (Licensing), A. Toal, Administrative Assistant (Licensing) (Democratic Services), A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

Also in Attendance

Douglas Blair (Largs Viking Festival)

Chair

Councillor McNicol in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The Minutes of the Meeting held on (i) 2 June (ii) 7 June and (iii) 14 July 2021 were confirmed and signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

2. Largs Land Train - Street Trader Licences under Civic Government (Scotland) Act 1982, Section 39

Submitted report by the Head of Democratic Services on the application for a temporary Street Trader Licence under Civic Government (Scotland) Act 1982, Section 39 by Largs Viking Festival for a Land Train in Largs to operate from Saturday 28 August 2021 to Sunday 5 September 2021.

At its meeting on 14 July 2021, the Committee agreed that a consultation should be undertaken to inform policy on future licence applications for land trains and rickshaws. The Committee unanimously agreed, in terms of Standing Order 21.1, to suspend Standing Order 23 to allow consideration of the current Licence Application.

Mr Blair representing Largs Viking Festival addressed the Committee in support of the application, responded to the matters raised and answered questions.

Councillor Easdale, moved that, the committee grant the application for a trial period. There being no seconder, the motion fell.

Councillor Barr, seconded by Councillor McNicol moved that the Committee refuse the application on the grounds that the Premises to be used were unsuitable for their proposed use, in terms of Civic Government (Scotland) Act 1982, Schedule 1, Paragraph 5(3)(c). There being no amendment the motion was declared carried, Councillor Easdale abstaining.

3. Exclusion of the Public

The Committee resolved, under Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public, for Agenda Item 5 (Civic Government (Scotland) Act 1982 and other Licensing Statutes: Licensing Matters) on the grounds that they involved the likely disclosure of Exempt Information as defined in Section 50J of, and Schedule 7A to, the Local Government (Scotland) Act 1973.

The 'Exempt Information' concerned is information of the type described in one or more of Paragraphs 3, 6, 14 and 15 of Part 1 of Schedule 7A to the Act:

3. "Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority."
6. "Information relating to the financial or business affairs of any particular person (other than the authority)."
14. "Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime."
15. "The identity of a Protected Informant" - where "Protected Informant" is defined in Part III as a person who informs the Local Authority about a past, present or future crime, breach of statutory duty, breach of planning control, or nuisance."

4. Civic Government (Scotland) Act 1982 and other Licensing Statutes: Licensing Matters

Submitted report by the Head of Democratic Services on hearings to be determined and applications for the grant or renewal of licences, consents and permits, on hearings and on other matters, under the Civic Government (Scotland) Act 1982 and other Licensing legislation.

Appendix B: Applications for Licences/Renewal of Licences

4.1 TDL/00064 (New): Samuel Dean

The Committee agreed, on the basis of the information presented, to proceed to a Hearing in terms of Paragraph 4(2) of Schedule 1 of the Civic Government (Scotland) Act 1982.

4.2 TDL/02022 (Renewal): Connie Dunn

The Committee agreed to grant the application, subject to the Council's standard conditions in terms of Paragraph 5(1)(a) of Schedule 1 of the Civic Government (Scotland) Act 1982.

4.3 TL/430 (New): Colin Bennett

The Committee agreed to grant the application, subject to the Council's standard conditions in terms of Paragraph 5(1)(a) of Schedule 1 of the Civic Government (Scotland) Act 1982.

4.4 TL/431 (New): Hugh O'Neill

The Committee agreed to grant the application, subject to the Council's standard conditions in terms of Paragraph 5(1)(a) of Schedule 1 of the Civic Government (Scotland) Act 1982.

5. Landlord Registration under the Antisocial Behaviour etc (Scotland) Act 2004, Part 8

5.1 J.K.

The Registered Landlord, having been duly cited to attend, joined the meeting at this point.

The Committee was advised on information received in respect of the Registered Landlord which raised the question of whether or not he remained a 'fit and proper' person to be entered on the Register.

The Registered Landlord then responded to the matters raised and answered questions. The Registered Landlord then withdrew to allow the Committee to deliberate, returning to hear the Committee's decision

Decision

Councillor McClung, seconded by Councillor Ferguson, moved that the Committee remove the Registered Landlord from the register and refuse the renewal application on the grounds that the Registered Landlord was not a fit and proper person to be the holder of a licence. There being no amendment the motion was declared carried.

The meeting ended at 12.30 p.m.